

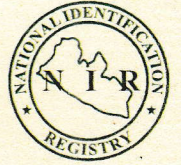


Office Of The Executive Director

Republic of Liberia

NATIONAL IDENTIFICATION REGISTRY

ALLISON STREET, CONGO TOWN, BEHIND YWCA COMPOUND



Invitation for Bid Procurement of Vehicle Rental Service (IFB No.: NIR/SBA/NCB/004/25)

March 13, 2025

Dear Sir/Madam:

The National Identification Registry has received budgetary allocation from the Government of Liberia for fiscal year 2025 and intends to apply part of it to the hiring of Vehicle Rental Company.

The National Identification Registry now invites your company to participate in the bidding process for the provision of Vehicle Rental Services.

The bidding process will be conducted according to the National Competitive Bidding process enshrined in the PPCC Act of 2010 and is opened to **ONLY LIBERIAN OWNED VEHICLES RENTAL SERVICE BUSINESSES IN LIBERIA** that are registered with the Public Procurement & Concessions Commission (PPCC) and the government of Liberia.

All bids must be delivered to the address below on or before **Thursday, April 10, 2025 at 11:00 am.** Bids will be opened thirty minutes thereafter at **11:30 am** in the presence of Bidders and Bidders' representatives who choose to attend, in the NIR Procurement Unit on the ground floor. Bids submitted after this date and time will be rejected and returned unopened.

Bidders must submit the following qualification requirements along with their quotations package:

- a. Valid tax Clearance Certificate
- b. Valid Business Registration Certificate
- c. Evidence of PPCC Vendor Registration
- d. References of past and current clients with detailed addresses and contact numbers
- e. Company profile

A complete set of bidding document in English can be picked up from the Procurement Unit for a fee of \$30.00USD.

The address is:

Procurement Unit

National Identification Registry

Allison Street, Congo Town,

Monrovia, Liberia

Email: nirprocurementunit@gmail.com

Telephone #: 0777519870/0886519870

Sincerely,

Hon. Andrew Peters

Executive Director

