

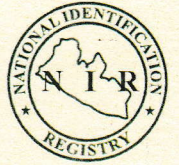


Office Of The Executive Director

Republic of Liberia

# NATIONAL IDENTIFICATION REGISTRY

ALLISON STREET, CONGO TOWN, BEHIND YWCA COMPOUND



## Invitation for Bid

(Procurement of Printing & Binding Services)

(IFB No.:NIR/SBA/NCB/003/25)

March 11, 2025

Dear Sir/Madam:

The National Identification Registry has received budgetary allocation from the Government of Liberia for fiscal year 2025 and *intends* to apply part of it to the Procurement of Printing & Binding Services.

NIR now invite all firms to submit sealed Quotation that will provide better quality of printing materials for the National Identification Registry(NIR).

The bidding process will be conducted according to the National Competitive Bidding process enshrined in the PPCC Act of 2010 and is opened to **ONLY LIBERIAN OWNED PRINTING FIRM IN LIBERIA** that are registered with the Public Procurement & Concessions Commission (PPCC).

All quotations must be delivered to the address below on or before **Tuesday, April 8, 2025 at 10:00 am.** Quotations will be opened thirty minutes thereafter at **10:30 am** in the presence of firm's representatives who choose to attend, in the NIR Procurement Unit on the ground floor. Quotations submitted after this date and time will be rejected and returned unopened.

Bidders must submit the following qualification requirements along with their quotation package:

- a) Valid Business Registration
- b) Current Tax Clearance
- c) Company Profile
- d) PPCC Vendor Registration Certificate
- e) References of past and current clients with detailed addresses and contact numbers

A complete set of bidding documents in English may be acquired from the below address for a minimum fee of 30USD.


**The address is:**

Procurement Unit  
National Identification Registry  
**Allison Street, Congo Town.**  
Monrovia, Liberia

**Email:** nirprocurementunit@gmail.com

**Telephone #** 0777519870/0886519870

Sincerely,

  
Hon. Andrew Peters  
Executive Director

