

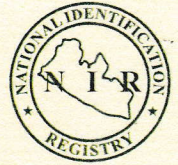


Office Of The Executive Director

Republic of Liberia

NATIONAL IDENTIFICATION REGISTRY

ALLISON STREET, CONGO TOWN, BEHIND YWCA COMPOUND



Invitation for Bid
(Procurement of Office Furniture)
(IFB No.: NIR/NCB/002/25)

March 12, 2025

Dear Sir/Madam:

The National Identification Registry has received budgetary allocation from the Government of Liberia for fiscal year 2025 and intends to apply part of it to the Procurement of Office Furniture.

The bidding will be conducted according to the National Competitive Bidding process enshrined in the PPCC Act of 2010 and is opened to **ONLY THOSE BUSINESSES IN THE SALE OF OFFICE FURNITURE IN LIBERIA** that are registered with the Government of Liberia and Public Procurement & Concessions Commission (PPCC).

All quotations must be delivered to the address below on or before **Wednesday, April 9, 2025 at 10:00 am.** Quotations will be opened thirty minutes thereafter at **10:30 am** in the presence of Bidder's representatives who choose to attend, in the NIR Procurement Unit on the ground floor. Quotations submitted after this date and time will be rejected and returned unopened.

Stationery Businesses must submit the following qualification requirements along with their quotation package:

- a) Valid Business Registration
- b) Current Tax Clearance
- c) Company Profile
- d) PPCC Vendor Registration Certificate
- e) References of past and current clients with detailed addresses and contact numbers

A complete set of bidding document in English can be picked up from the Procurement Unit for a minimum fee of \$30.00USD.

The address is:

Procurement Unit
National Identification Registry
Allison Street, Congo Town,
Monrovia, Liberia
Email: nirprocurementunit@gmail.com
Telephone # 0777519870/0886519870

Sincerely,

Hon. Andrew Peters
Executive Director

